

- Minute 33/11. Add, after “an offer” in line one first paragraph, “from the Celebration of Kings Clipstone Group”: Add before “the value”, “For insurance purposes” in second paragraph, line 4.
- Minute 34/11. Delete second sentence, first paragraph and replace with “ Cllr Parkhouse was the Parish Path Coordinator for the original Clipstone Parish. The work involved the care and maintenance of the existing rights of way by coordinating volunteers and liaising with the County Council Rights of Way Team when necessary, to organise work such as repairing the large hole in the bank which had dangerously undermined the bridleway next to Forge Bridge” : Delete “at a future date”, 3rd paragraph.

With these amendments, the minutes were then **adopted** as a true and accurate record and signed by the Chair.

(b) **Review of action taken.**

The Acting Clerk reported as follows.

- The Royal Mail had been asked to repair or replace the local posting box
- British Telecom had been asked to review the level of broadband reception for the Village and to upgrade or replace the public telephone box adjacent to the Mission Building.
- Official contact has been established with County Councillor Les Ward, with District Councillor Sheila Soar, Lynda Ogilvie, Nottinghamshire Association of Local Councils, Newark and Sherwood District Council (Publicity and Planning). Agenda and minutes (excluding exempt items of business) are now being sent to both the County and District Councillors.
- The District Council Planning Officer has been asked to send all future referrals of planning applications direct to the Village Council Chair, for the time being.
- In accordance with (confidential) minute no 40/11 – Acting Clerks conditions of employment – an appointment letter had been prepared for signature by the Council Chair. After the contents had been read to the meeting, the Council Chair and the Acting Clerk signed the letter.

After discussion the Acting Clerks report was **received and noted**.

44/11 **Questions/statements from members of the Public.**

It was **RESOLVED** to temporarily suspend standing orders for the duration of this item of business. For reasons of transparency, it is recorded that the following matters were brought up.

- Hedge along Main Road. Parts continue to need attention. (Ownership aspect creates a difficulty in this case)

- Road and Traffic Safety Group. Need for this activity to be continued, if possible, by the Village Council.
- Review of road conditions urgently needed (pot holes Squires Lane)
- Additional speed restrictions needed for Squires Lane.
- Incidents of parking inside playing field entrance way causing obstructions.

After noting these reports, residents were thanked for their contributions, and the Council meeting then **RESOLVED** to reactivate standing orders.

45/11 **Reports from County/District Councillors.**

- The Acting Clerk read out an email received from County Councillor Leslie Ward dated 18th July 2011 which reported that despite ill health problems, it was his intention to conduct his County Council business “as usual”. The meeting **received and noted** this report.
- The Acting Clerk then read out an email received from District Councillor Sheila Soar which gave details of her work with the Safer Neighbourhood Group, the designation of Clipstone (excluding Kings Clipstone) under a Public Place Order and her commitments to attend other meetings. The meeting **received and noted** this report.

46/11 **Chairs Items**

1. **Audit of Village Amenities and general condition.** Cllr M Bradley, Council Chair, (following previous discussions with Village Councillors), proposed that a walking tour around the Village by Councillors would facilitate gathering information upon area’s needing improvement, repair or development in order to improve the overall condition and appearance of the Village. The proposal was seconded and after discussion it was **AGREED** that this tour takes place on Sunday August 21st. starting at the Lay-by on Mansfield Road at 11.00am.
2. **Winter Roads Salting./gritting programme.** Cllr Bradley proposed that consideration needs to be given to creating a Village Council Policy of action needed to improve road safety during periods of severe winter weather. The County Highways Authority provides a service for main roads but little or no service is given to side roads or residential areas. The Acting Clerk confirmed that following last winters severe weather, some local Councils were supplementing the County service by;
 - Establishing locations on side roads and residential area’s where additional salting/gritting is needed for reasons of public safety.
 - Obtaining, either by donation from principal Councils or from local Council’s own funds, additional grit bins and grit/salt supplies.

- Appointing local volunteers as “Snow Wardens” who would be asked to carry out limited spreading of salt/grit at specified locations during severe winter weather periods.

The meeting, after discussion, **AGREED** to approve a policy of supplementing the County Services for the benefit of the Kings Clipstone Community and to establish an implementation programme based upon the Acting Clerks report.

- 3 **District Council Standards Committee.** Cllr Bradley reported that the District Council were forming a Standards Committee and was inviting Local Council in the District to nominate for selection, a Councillor to represent all Town/Parish Councillors in the District. Amongst other matters, the District Council’s Standards Committee would consider items relating to Code of Conduct requirement and reports.

After discussion. The meeting **AGREED** to defer this invitation for later consideration.

- 4 **Survey of Planning Consultation Procedures.** Cllr Bradley reported that a review was taking place upon procedures for consulting Local Councils upon planning application in their respective areas, and a questionnaire had been received in this connection.

After discussion, Cllr M Rowe undertook to circulate the questionnaire to Councillor’s for consideration.

47/11 **Village Developments.**

1. **Design of Village Signs.** Various alternative designs for Village Signs were circulated amongst attending Councillors, all of which were of the highest order. After discussion, it was **agreed** that this was a matter which would benefit by a referral to Village residents. Accordingly it was **resolved** to adopt this option and invite comments from residents.
2. **Village Plan.** Councillors expressed interest in developing a Village Plan, depicting how the Village should develop in the future. The Acting Clerk commended the idea for serious consideration. During the first year of the new Village Council’s existence, it was an ideal time for the Council and members of the community to formulate a policy upon a controlled development plan in relation to such things as infra structure, shops/retail, the environment, residential limitations, leisure and recreation, and employment sites. Once this has been agreed by the District Council Planning Authority, a Village Plan can be incorporated in the District Plan and used as strong criteria for judging future planning development proposals within the Village.

The meeting expressed its strong support for the principal of this policy which could be integrated with the survey agreed under minute 46/11(a) - Audit of Village Amenities and General Condition. A possible implementation procedure was described by the Acting Clerk and after discussion it was **agreed** that a detailed questionnaire/survey be drafted for consideration. After approval by the Village Council, the questionnaire would then be circulated to all residents as a first step in identifying a consensus view from residents of their preferences for the future development of the Village. Thereafter, a Public Meeting could be called after the completed questionnaires had been analysed and a first draft plan prepared. Advice and comments could then be requested from the District Council Planners. The Acting Clerk would prepare a draft questionnaire for the Council's consideration.

48/11 **Financial Review**

1. **Banking arrangements.** The Council Chair, Cllr M Bradley reported that despite numerous efforts to obtain confirmation that a new account had been set up by the Cooperative Bank, no satisfactory response had been received. The Council's precept cheque had been in the Banks possession for about one month but a cheque payment book had still not been received enabling the Council to meet urgent payments. The Acting Clerk reported that he had been in touch with the Bank and had insisted upon an early response to the Chairs requests. The bank have now e mailed the Acting Clerk advising :-
 - That the Village Council's Bank Account was now in existence.
 - A new cheque book, along with a "welcome" pack would be forwarded to the Council's Chair within one week.
 - That the Bank had credited the Councils Bank Account with an additional credit of £25.

The meeting **noted** this report.

- 2 **Council's Accounts for the Current Financial Year.** The Acting Clerk reported that in order to enable him to open the New Village Councils Accounts, he needed full information upon all receipts and payment due. Cllr M Rowe agreed to email this information to the Acting Clerk in the near future.

49/11 **Planning Consultations.**

Cllr J Harbottle reported that a planning application was currently under consideration for 219 dwellings with associated roads and public open space on land north of Cavendish Way, Clipstone. Whilst the site was outside the Village boundary, such a large development could have an impact upon Kings Clipstone through increased traffic in the whole area.

It was therefore **agreed** that the Village Council's interests be recorded in respect of this application and that should the provisions of Section 106 be applied, the Village Council would request that a proportion of any such funds be allocated to the Kings Clipstone Village.

A proposal to build a holiday home in Sherwood Pines Forest Park was **noted** by the meeting.

50/11 **Appointment of (permanent) Clerk to the Village Council.**

The meeting discussed the arrangements for this appointment and after discussion it was **agreed:-**

- The conditions of employment will be based upon the nationally recommended contract of employment and job description.
- Initially, the vacancy is to be advertised at minimum or no cost through the NALC, SLCC and if possible through the District Council.
- An appointment sub committee be formed comprising the Council Chair, the Council Deputy Chair and Cllr J Govan with the Acting Clerk, advising. The sub Committee to have full authority to select and appoint a suitable candidate or to refer back to the full Village Council for further directions, if needed.

51/11 **Village Councillor Questions/Statements**

Cllr J Harbottle reported upon a visit by Cllr J Govan and herself to a meeting of the Walesby Parish Council. The visit and experience gained had proved most worthwhile.

52/11 **Date and Time of the Next Meeting.**

It was **agreed** that the next Village Council meeting would be held in the Community Room, Sherwood Forest Holiday Park, on Wednesday 28th September 2011 commencing 7.00pm.

There being no further business, the Chair thanked everyone for their contributions and closed the meeting.