

# Kings Clipstone Parish Council



## Minutes of the Annual Meeting of Kings Clipstone Parish Council on 11<sup>th</sup> June 2018 at 7.00pm in Council Chambers, Edwinstowe Village Hall Mansfield Road, Edwinstowe

**Present:** Cllr P Bromley  
Cllr C Hunt  
Cllr A Dunn  
Cllr A Stanley  
Cllr M Bradley

**In attendance:** Frances Ford, Clerk  
2 members of the public  
Cllr Brooks (NSDC)  
Cllr Peacock (NSDC)

**Apologies:** Cllr L Shaw-Browne  
Cllr Peck (NCCC)

### 19/022 Welcome

Chairman opened the meeting and welcomed everyone.

### 19/023 Apologies for absence

Reasons were approved unanimously.

### 19/024 Declarations of Interest in Items on the Agenda

Cllr Bromley declared an interest in the payment of expenses to him under item 19/033 (iv)

Cllr Dunn declared an interest in the payment of an invoice to Edwinstowe Parish Council under item 19/033 (ii).

### 19/025 Approval of the minutes of the meeting held on Monday 14<sup>th</sup> May 2018.

The minutes were unanimously approved by all present at the last meeting and signed by the Chair.

### 19/026 County Councillor's Report

No County Councillor present.

### **19/027 District Councillor's Report**

D/Cllr Peacock informed the council that a planning application for a further 172 houses on the Cavendish Way development at Clipstone has been made. The total houses on Cavendish Park are thought to total around 720 and this has a significant impact on traffic through Kings Clipstone.

The council agreed to write to D/Cllr Peacock to request that the issue is discussed with the head of development at NSDC to see how to move forward.

A discussion took place with Parish Councillors regarding a planning application made in the village from an existing residence looking after vulnerable people with a view to turn it from a C3 to a C2 (a residential care home) and increasing the occupancy by 3 more residents. The entrance of the property was discussed as it is believed to be fully committed due to the recent conversion of stables to holiday lets that use the same entrance.

D/Cllr Brooks attended the meeting and a discussion took place regarding a planning enforcement officer visiting the Dog & Duck to look into the legitimacy of the toilet block and containers on the land known as the meadows. D/Cllr Brooks is to report back to the council at the next meeting. Several residents have made it known that they have expressed concerns to planning regarding the containers still being on the land.

### **19/028 Village Councillors' Report**

Cllr Dunn reported the fly tipping of tyres under the water tower on Baulker Lane. The clerk is to report this to NSDC. Cllr Dunn also reported that the Tour of Britain will be cycling through the local area again on the 8<sup>th</sup> September.

Cllr Hunt reported there being a fire in the Parish causing thick black smoke coming from someone's garden, with close proximity to the road. The fire brigade attended the scene. The clerk is to ask NSDC to investigate to see if they have any information regarding the fire.

### **19/029 Correspondence from Residents**

The council received correspondence from a resident expressing concerns in relation to the Sherwood Pines Summer Concerts and the traffic arrangements. Item discussed below under 19/032 (v).

### **19/030 Questions/statements from members of the public (10 minutes)**

A resident queried what can be done with the results of traffic surveys in the village, and could the council trial different options to control speed and volume of traffic through the village.

It was agreed to contain this suggestion in the letter to D/Cllr Peacock.

### **19/031 Planning Matters**

18/00819/FUL | 1 King John's Court Main Road Kings Clipstone Nottinghamshire NG21 9BT | Change of use from C3 (b) dwelling house to C2 (residential care home)(up to 9 residents)

The proposal was supported by a majority vote (3:2) however subject to the following comments:

- The council have concerns for traffic reasons, especially considering a recent incident where a resident went into the road (It is believed that the police were involved) and the home's close proximity to the main road, with narrow pavements
- The council believes the home is now at maximum capacity and would not support any further Expansion, especially considering recent approval of holiday lets which use the same entrance

## 19/032 Agenda items

- i) Refurbishment and upgrade of Village Shed  
It was suggested as an alternative to a Village Hall to refurbish the existing shed and build an outdoor toilet block. The shed would be available to residents to use for a donation, and Parish Council meetings could be held there. Cllr Hunt proposed this idea, seconded by Cllr Stanley and unanimously approved.
- ii) Neighbourhood Plan update  
Cllr Stanley advised that the plan is currently with planning consultants. A new version of the design guide has been uploaded to the parish website, and a revised list of heritage assets is in progress with Cllr Hunt.
- iii) Summer newsletter  
Cllr Stanley is to circulate the Parish newsletter in the Summer.
- iv) Grass cutting quotes  
No quotes have been received by the Clerk. Nottinghamshire County Council cut the field currently along with other areas in the parish and it was agreed that this is currently good value at £1052pa excluding VAT.
- v) Sherwood Pines Summer concerts 2018  
The council had not received any communication from Forestry Commission regarding the concerts to take place this June and the traffic management.  
The Clerk is to contact Sherwood Pines and ask if barriers and cones are to be put in place as per last year.
- vi) Casual vacancy  
No applications received.
- vii) Insurance Renewal  
The council agreed a 3 year arrangement last year with Came & Company, and it was unanimously agreed to approve the renewal and payment of this for 2018.
- viii) Approval of 2017/18 Audit
  - a. Internal Audit Completed – noted
  - b. Consider the Annual Governance Statement 2017/18
  - c. Approve, by resolution, the Annual Governance Statement 2017/18
  - d. Chair to sign the Annual Governance Statement 2017/18  
The Annual Governance Statement 2017/18 was discussed. Cllr Dunn proposed acceptance, Cllr Stanley seconded – approved unanimously. The Chair and Clerk signed the Annual Governance Statement 2017/18 .
  - e. Consider the Annual Accounting Statements 2017/18
  - f. Approve, by resolution, the Annual Accounting Statements 2017/18

g. Chair to sign the Annual Accounting Statements 2017/18

The Annual Accounting Statement 2017/18 was discussed. Cllr Dunn proposed acceptance, Cllr Stanley seconded – approved unanimously. The Chair and Clerk signed the Annual Accounting Statement 2017/18.

ix) Updates to KCPC Website

It was agreed for the council website to move to a WordPress platform in order to improve the appearance and functionality of the website, and Cllr Dunn, Cllr Shaw Browne and the Clerk are to agree the content changes for the new website.

x) Aerial Photography and video for website

As agreed at the last meeting, Paul Atherley met with Cllrs Stanley & Bradley in order to capture some video and photography of the parish, to be used in the neighbourhood plan, on the parish website and for future projects. Cllr Stanley proposed that all 24 images and videos were purchased at a total cost of £200, with the condition that the council have copyright over the content. This was seconded by Cllr Hunt and unanimously approved.

xi) Name for the Playing Field and shed

It was suggested by a resident to name the playing field and shed. The council would welcome any suggestions for names for the field and shed from residents, and these can be emailed to the clerk at [theclerk@kingsclipstone.co.uk](mailto:theclerk@kingsclipstone.co.uk).

xii) Approval of Clerk's payslip for April

Although approved at the last meeting the printed payslip was brought to the meeting for signed approval.

**19/033 Accounts for Payment**

The following items were approved unanimously, and payments will be made by online banking:

- i. Clerk's pay for May & overtime
- ii. Edwinstowe Parish Council photocopying £3.48
- iii. Dog bin invoice £346.32
- iv. Reimbursement of pegs to Cllr Bromley £30
- v. Ratification of payment for marquee £169.10
- vi. BMB Financial Services £25

**19/034 Date of Next Meeting**

The next ordinary meeting will be held Monday 9<sup>th</sup> July 2018 at 7.00pm.

The Chairman thanked all those present for their attendance, and closed the meeting at 8.55pm.

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Chairman

Date:.....