

# Kings Clipstone Parish Council



## Minutes of the Meeting of Kings Clipstone Parish Council on 4<sup>th</sup> December 2017 at 7.00pm in Council Chambers, Edwinstowe Village Hall Mansfield Road, Edwinstowe

**Present:** Cllr A Dunn  
Cllr P Bromley  
Cllr C Hunt  
Cllr A Stanley  
Cllr M Bradley  
D/Cllr Peacock

**In attendance:** Frances Ford, Clerk  
2 members of the public

**Apologies:** Cllr L Shaw-Browne  
C/Cllr J Peck  
D/Cllr Brooks

### **18/084 Welcome**

The Chairman opened the meeting and welcomed everyone.

### **18/085 Apologies for absence**

Reasons were approved unanimously.

### **18/086 Declarations of Interest in Items on the Agenda**

There were none.

### **18/087 Approval of the minutes of the meeting held on Monday 13<sup>th</sup> November 2017.**

The minutes were unanimously approved and signed by the Chair.

### **18/088 County Councillor's Report**

No County Councillor present.

### **18/089 District Councillor's Report**

D/Cllr Peacock informed the council that a planning application for another 100 houses on Cavendish Park at Clipstone has been received. There is also a group working on Clipstone headstocks who have secured funding from historic

England to do structural studies, surveys and a business plan which they hope will lead to a project involving the headstocks. D/Cllr requested a meeting with the a councillor to get to know the Kings Clipstone Parish better. A meeting is to be arranged by the Clerk.

### **18/090 Village Councillor's Report**

A Councillor thanked the other Councillors for the Christmas Tree that has been put up on the banking opposite the King John's Palace.

### **18/091 Correspondence from Residents**

None received.

### **18/092 Questions/statements from members of the public (15 minutes)**

A resident queried dog mess signs for near the substation at the end of School Lane and Squires Lane.

RESOLVED:- The council have access to some signs regarding dog mess which can be put up, and Cllr Dunn is to provide details of the dog warden to the resident incase needed.

### **18/093 Planning Matters**

There were none.

### **18/094 Agenda items**

- i) Neighbourhood Plan update  
Cllr Stanley advised that an email had been received dated 21<sup>st</sup> November from Newark and Sherwood District Council advising that our Neighbourhood Plan needs to fit in with the new NSDC core strategy (not in place at the time of writing of the Kings Clipstone Parish Council Neighbourhood Plan). Cllr Stanley is to query this with Planning with People.
- ii) Services to the playing field  
Cllr Bromley requested permission to spend £36 to get a plan from Severn Trent Water for the playing field with a view to getting water to the field. The proposal was seconded by Cllr Stanley and unanimously approved.
- iii) Council post box  
Cllr Bromley proposed that a post box for the council is set up on the playing field, to be the address for the council. The matter was discussed and postponed to the January meeting.
- iv) Financial regulations & Standing Orders  
After a discussion the council decided to adopt standing orders in relation to public participation. Public question time is to be reduced to 10 minutes to bring in line with other local councils. Each individual public speaking time is to be 1 minute. The Village Councillor's report is also to be reduced down to 5 minutes.  
A policy dealing with abusive, persistent or vexatious complaints was adopted and a copy of this can be found on the council's website.  
The Clerk is to be authorised to make payments of up to £100, provided these are evidenced at the following meetings.  
A retention of documents policy was put in place, and a review of the council's asset statement took place.

v) Casual Vacancy  
No applications received.

vi) Mobile phone  
The council now has a dedicated phone number which is 07935 080 813.

### **18/095 Accounts for Payment**

The following items were approved unanimously, cheques raised and signed:

- |      |                                             |        |
|------|---------------------------------------------|--------|
| i.   | Clerk's pay for December                    |        |
| ii.  | Clerk reimbursement of card and postage     | £ 3.15 |
| iii. | Clerk reimbursement of 2x 1st class stamps  | £ 1.30 |
| iv.  | Clerk reimbursement of phone cost           | £79.29 |
| v.   | Cllr Stanley reimbursement of bulb planters | £15.28 |
| vi.  | Edwinstowe Parish Council Photocopying      | £ 4.50 |

### **18/096 Date of Next Meeting**

This will be Monday 8<sup>th</sup> January 2017 at 7.00pm.

Chairman thanked all those present for their attendance, and closed the meeting at 8.00pm.

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Chairman

Date:.....