

Minutes of the meeting of the Kings Clipstone Annual COUNCIL meeting held on the 19th May 2014 in the Community room, Sherwood Forest Holiday Park, Gorsethorpe Lane, Kings Clipstone, Nottinghamshire. The meeting commenced at 7.00pm

Present. Cllr M Bradley
 Cllr J Govan
 Cllr J Harbottle
 Cllr D Maguire
 Cllr S Parkhouse
 Cllr J Smyth
 Mr M Plumb Clerk to the Council

Also present County Cllr J Peck
 3 members of the public

001/15. Election of Chair of the Village Council for 2014/15

Cllr M Bradley confirmed that owing to family commitments she could not accept being proposed for re-election as Chair under this item of business. Cllr D Maguire proposed that Cllr J Govan be elected Chair of the Village Council for 2014/15. Cllr M Bradley seconded the proposal. Cllr J Govan proposed that Cllr Parkhouse be elected Chair of the Village Council for 2014/15, but the proposal was not seconded. There being no further nominations, the first proposal was put to the meeting and was carried by a majority vote.

Cllr J Govan in the chair, presiding.

002/15. Election of Vice Chair of the Village Council for 2014/15.

It was proposed that Cllr M Rowe be re-elected Vice Chair of the Village Council for 2014/15. However, as Cllr Rowe was not present at the meeting and could not confirm his willingness to accept the role, the proposal could not be considered. No further nominations were made and it was agreed that this item of business be considered at the June 2014 meeting of the Village Council.

003/15. Apologies for absence

Cllr M Rowe. (Business commitments)

004/15. Declarations of interest.

None.

005/15. Appointment of outside representatives on outside bodies.

The following appointments were agreed by the meeting.

Safer Neighbourhood Group.

Cllr J Harbottle. Cllr M Bradley

006/15. Council Clerks resignation

For record purposes, the meeting **noted** the resignation of Mr M Plumb as Council Clerk to be provisionally effective from 31st May 2014.

The Clerk reported that three important tasks would not be accomplished if his current termination date was applied. These were the completion of the Internal Audit, preparation of Council papers and documents for handing over, and arrangements for recruitment of a new Clerk. The Clerk confirmed his willingness to be flexible in respect of the date of termination.

After discussion it was agreed that the date be amended to 30th June 2014.

007/15. Recruitment of new Council Clerk

The meeting considered arrangements for the recruitment of a new Clerk and after a detailed discussion, it was agreed as follows.

1. A Steering group is appointed with immediate effect to handle the whole process of recruitment up to the final selection of the new Clerk, by the full Village Council.
2. The Steering group to comprise Cllr J Govan (Chair), Cllr M Bradley, and Cllr S Parkhouse.
3. That should an appointment be not made by the end of June, consideration is given by the Village Council for extended temporary arrangements, possibly by a Village Councillor acting in the role as Clerk.

008/15. Minutes. Village Council meeting

Subject to the following amendments, the minutes of the meeting of the Village Council held on the 14th April 2014 were adopted as a true and accurate record and signed by the Chair.

- Minute 161/14, 1st bullet point. Delete "Kings" from front line. After "ward" in the third line add "which includes Edwinstowe, Clipstone and Kings Clipstone".
- Minute 162/14. 5th bullet point. Delete "holiday complex". 6th bullet point delete "activates", replace with "activities".
- Minute 163/14. 1st bullet point, 4th line. Delete "Forest Holidays" replace with "Forest Holding"
- Minute 166/14. 3rd bullet point. Add "Clipstone and" before "Kings Clipstone"

009/15. Minutes. Annual PARISH Meeting

The minutes of the Annual PARISH Meeting held on the 14th April 2014 were circulated to Councillors and were NOTED by the meeting.

010/15. Completion of accounts for the year ending 31st March 2014.

The Clerk circulated a final report of end of year accounts for 2013/14 for consideration by the Village Council. The accounts showed an end of year balance of £15,767 compared to the previous year of £10,369. This reflects the Village Council policy of building up the general reserve funds in order to create financial provision for a future capital project for the Community. The fixed assets figure for 2013/14 was £10,815 representing a reduction from the £16,001 figure for 2012/13. This reduction was to apply the external auditors comment last year upon the preferred criteria for valuation of fixed assets. The clerk submitted bank statements and account records for the meetings examination. All the necessary checks required by the audit regulations had been completed.

After a full discussion, it was RESOLVED that, subject to the satisfactory completion of the internal audit of accounts, the statutory statement be completed and signed and submitted for external audit and final certification, to the external auditors, Grant Thornton of Liverpool.

011/15. County Councillors report

Cllr John Peck gave a report upon County Council matters which included the following.

- Pot holes in Squires lane were being considered for repair.
- New proposals for the Headstocks site in Clipstone were still under consideration. A public consultation exercise was under way.
- Cllr Peck regretted the extent and size of the cutbacks in public expenditure, in particular the effect in the LIS Budget. Only 16 bids for the whole County had been approved.
- The probability of more extensive cuts to the County budgets during 2015/16.

Whilst Cllr Peck was no longer on the County Highways Committee, he could still pass on reports upon road conditions.

After discussion, the meeting thanked John for his attendance and report.

012/15. District Councillors report

No report was received or considered under this item of business.

013/15. Questions/statements from members of the public.

The following matters were brought up under this item of business.

- Final reasons given for the Planning Authority's refusal of planning consent for a holiday caravan site in the Village Centre.

- Despite the improvements to the traffic lights at the Dog and Duck Pub crossing, vehicles and cyclist continue to ignore the lights. (Cllr Harbottle to take this up at the SNG).
- Hedge on Main Street. Grass and hedge cutting
- Walkway along the former railway track. (It was confirmed that this was not a public footpath at present)

014/15. Village Councillors reports

Cllr J Govan, reported upon proposals for gardening work to the monument sign area. A meeting had been arranged for the 3rd June 2014 with a planning officer to discuss the neighbourhood plan. It was proposed to hold a whole village consultation during the coming summer period.

Cllr J Harbottle reported that a meeting of the SNG will be held on the 27th May 2014 in the Clipstone Village Hall.

Cllr S Parkhouse reported that the Village Council was now registered for using OS maps. It was proposed to register for "Consultee access" in respect of future planning applications. (To be considered at the next Village Council meeting). A new survey of bus stops and paths is to be undertaken by County Highways. This may enforce the argument for a new footpath from the Dog and Duck Pub to the Sherwood Pines junction. There is a need for an extension of the grass cutting contract with the County Council. (To be considered at the next meeting of the Village Council). The current maintenance work by the County Council under the existing contract was considered most satisfactory.

015/15. Planning matters

The Clerk reported that no consultations or decisions were listed on the Borough Councils planning web site for weeks commencing 7th April 2014 to week commencing 19th May, 2014.

016/15. Accounts for payment.

It was resolved that the following accounts be approved for payment.

<u>Chq. No.</u>	<u>Payee</u>	<u>Details</u>	<u>Net Cost</u>
030	Notts. County Council	Grass/hedge maintenance contract. 2013/14	£994.00
031	Came and Co.	Insurance premium 2014/15	£278.98
032	M. Plumb	Salary/expenses April 2014	£225.53
033	Cllr J Smyth	Refund for PAYE payment April 2014.	£ 47.60

017/15. Date of next meeting

Monday 9th June 2014.

There being no further business, the Chair thanked everyone for their contributions and closed the meeting at 8.50pm.