

Minutes of the meeting of the Village Council of Kings Clipstone, held on the 1st October 2012 in the Community Room, Sherwood Forest Holiday Park, Gorsethorpe Lane, Kings Clipstone, Nottinghamshire. The meeting commenced at 7.05pm.

Present: Cllr M Bradley (Chair of the Council)
Cllr J Govan
Cllr J Harbottle
Cllr S Parkhouse
Cllr M Rowe
Mr M Plumb (Clerk to the Council)

Also present District Councillor Sheila Soar
"Chad" Newspaper Reporter
One member of the Public (Keith Laver)

076/13 Apologies for Absence

Apologies for absence were received from Cllr D. Maguire, (work commitments), Cllr J. Smyth (sickness) and from County Cllr J. Peck.

077/13 Declarations of Interest

None at this time

078/13 Minutes

Subject to the following amendments, the minutes of the Village Council meeting held on 3rd September 2012 were **approved** as a true and accurate record and were signed by the Chair.

- Minute 066/13. Add new bullet point. "Cllr S. Parkhouse reported that Estate Agents were still describing properties on Cavendish Park as in "Clipstone Village". It was agreed that the Clerk writes to local Estate agents to make them aware that the postal address of the Kings Clipstone had now be confirmed as applying to the Village (i.e. Old Clipstone) only and request more accurate property descriptions to save future confusion".
- Minute 070/13. Delete 2nd Bullet point.

In answer to a question from the Clerk, Cllr J. Govan confirmed that she had received no contact from Seven Trent Water Authority, following his report to that Authority of foul water smells around the Main Road Area. Clerk will action this matter again.

079/13 Questions/Statements from Members of the Public

It was **agreed** to suspend standing orders whilst this item of business was dealt with.

Mr Keith Laver raised the following matters:-

- The right of the Clerk in sending correspondences on the Councils behalf.

- The right of the Clerk to raise questions concerning planning control for development on his land.
- The right of Councillors to consult with residents upon planning matters.
- The Council Annual Statement of accounts should be displayed publically following completion of Audit procedures.

Responses were given by Councillors and the Clerk to these matters.

Standing orders were then **reactivated** for the remainder of the meeting.

080/13 District Councillors Report

District Councillor Sheila Soar gave a full report upon the following:-

- Local Development Framework Plan – Final consultation.
- Boundaries Review. It was considered unlikely that Kings Clipstone Parish would be included in the proposed “Greater Mansfield” Conurbation.
- Welfare Reform Changes (principally Council Housing)

After Discussion, Cllr Soar was thanked for her report which was **NOTED** by the meeting.

081/13 County Councillors Report

No report was received under this item of business. For record purposes, the Clerk reported that following the recent local election, County Cllr John Peck is the new County Councillor for the Rufford Division. He had been provided with contact details for Cllr M. Bradley (Village Council Chair) and the Clerk will send agenda and minutes to Cllr Peck for all future Village Council meetings.

082/13 Village Councillors Reports

- Cllr.S Parkhouse asked to be provided with a copy of the Clerks letter to NSDC concerning planning matters for a site in the Village Centre. A copy will be sent to all Village Councillors.
- Cllr S. Parkhouse asked that “guidelines for dealing with planning matters” be included in the agenda for the next meeting for discussion.
- Cllr M. Rowe asked for additional clarification upon the reasons for the increase in the Parish Rate for the current year. The Clerk had been advised that the only increase in the rates had been caused by a 3.9% increase in the Police Authority precept. All other “precepting authorities” (County, District, and Parish Councils and the Fire Service) had applied a zero per cent increase. Cllr Rowe claimed that his own rate bill for the current year, still showed an increase in the Parish Rate. The Clerk asked for a copy of this and he would investigate further.
- Cllr Joy Harbottle gave an updating report upon the current work of the Clipstone SNG. A SNG Area Group meeting is to be held at Kelham on the 16th October 2012 and Cllrs Govan and Harbottle were proposing to attend.

- Cllr Jodi Govan complimented these responsible for producing and distributing an excellent first Village Council Newsletter.
- Cllr Joy Harbottle reminded the meeting that consideration needs now to be given to a commemorative plaque on Monument Green. It was **agreed** that at the next Village Council meeting, proposals for the design, materials size, cost and location of the plaque, will be considered.

083/13 Clerks Reports

- **Web site.** All Councillors have been circulated with the 2nd draft of the proposed web site, together with example photos of Village locations. Location maps will be added from “Google” sources. A domain name is to be agreed and linkage to other sites is to be added.
- **Grass Cutting Contract.** Following the lack of response from six local contractors, the meeting discussed the next steps in setting up this work. It was **agreed** to invite two more local contractors (names supplied) and the landscaping services of the County and District Councils. Matter to be discussed at the next meeting, together with the question of hedge cutting.
- **Bus Shelter.** The application for a County Council LIS grant had been made and acknowledged. However this application was for consideration during the 2013/14 financial year and a decision would not be made until March/April 2013. County Transport Services had indicated their willingness to go ahead with the work now if some form of underwriting could be given in relation to the LIS grant, should this be refused. The current funding arrangements were as follows:-

Contribution by County Transport Services	£3,156.04
Contribution by Village Council	£1,000.00
LIS Bid	<u>£2,500.00*</u>
Total	<u>£6,656.04+</u>

* Includes approx. £350 for new notice board.

+ Total cost of shelter £6,301.47.

The Clerk advised that should the LIS application be refused, after the shelter had been built, it may be necessary for the Village Council to fund the remaining £2,500. In his view, this could be done only if part of this amount was charged to the current year’s budget, leaving the remainder to be found from the Village Councils 2013/14 budget. It was **AGREED** to go ahead with this project. The Clerk to investigate other sources of funding should the LIS bid be refused and to keep County Cllr John Peck advised

- **No Dogs Orders.** The Clerk reported that unfortunately, the District Council have already set in motion legal procedures for setting up the new order and new requests could not therefore, at present, be considered. It was **AGREED** that should another opportunity arise in future, the Clerk be authorised to put in an application immediately.
- **Gorsethorpe Lane Speed Limit.** The Clerk reported that the petition for a 40mph speed limit on Gorsethorpe Lane was presented to the September meeting of the County Council and was refused, following a recommendation

by the Councils Accident Investigation Team. The Clerk read out the reasons for this refusal. The meeting recorded its disappointment with the response and **AGREED** to refer this matter to the Safer Neighbourhood Group with a request for further support. County Cllr John Peck also to be advised.

- **Completion of External Audit of Accounts.** The Clerk reported the successful completion of the external audit of accounts by Clement Keys. Chartered Accountants. One observation was made as follows:-
 - “The Accounts and Audit regulation 2011 state that Accounts must be approved no later than 30th June. As the Annual Return was approved late, the return will be required to be “Qualified” in this respect.”
 - The appropriate Public Notice had been displayed, as required by the regulations.
 - After discussion the meeting, **NOTED** the report
- **Planning Consultations/Decisions.** No consultations or notice of planning decisions had been received.

084/13 **Nottinghamshire County Council-Winter Service (Roads)**

- It was **AGREED** to order the free bags of salt and grit.
- It was further **AGREED** to consider the purchase of additional grit bins for Squires Croft and Rathole (upper) at the next Council meeting.

085/13 **Maintenance of Land Adjacent to Main Road Bus Shelter**

(Cllr M. Bradley declared a non-pecuniary interest in this item through family involvement in land ownership. She would have no part in the debate or conclusions)

The meeting discussed the poor level of maintenance on this road side site. It was **AGREED** that Cllrs J. Harbottle and S. Parkhouse discuss with the owner, what can be done to tidy up the front of the site in question.

086/13 **NSDC. Management Development Plan-Boundaries Review**

In response to a request for additional clarification, the Clerk reported that District Cllr Sheila Soar had confirmed that, whilst **Clipstone Parish** might be included within a possible “Greater Mansfield Conurbation”, **Kings Clipstone** would probably remain in Newark and Sherwood District, outside this new local administrative area.

The report was **NOTED**.

087/13 **Accounts**

a) **Accounts for Payment**

The following accounts were approved for payment:-

<u>Chq No</u>	<u>Payee</u>	<u>Item</u>	<u>Net Cost</u>
---------------	--------------	-------------	-----------------

0028	M. Plumb	Clerk fees/expenses.Sept.	£232.50
0029	SLCC	Conference fees	£85.00
0030	Clement Keys	External Audit fees	£120.00
0031	SLCC	Local Council Reference Books*	£99.20

*see (c) below

Total £537.70

b) Half Year Financial Report

The Clerk submitted the financial report of the Village Council accounts for the period 1st April 2012 to 30th September 2012. A copy of the report is attached to these minutes.

The Clerk had not been able to carry out a bank reconciliation because of difficulties in obtaining a bank statement. He also reported upon difficulties in paying money into the account through the lack of bank branches in the area.

After discussion it was **RESOLVED** to **NOTE** the financial report and to consider proposals for changing the Village Councils Bankers at the next meeting.

c) Authority to Purchase Reference Books

it was **AGREED** to authorise the purchase of local Council reference books in accordance with the list supplied with the authorised payment (chq 0031) under 087/13 (a) above.

088/13 Date of Next Meeting

29th October 2012.

There being no further business, the Chair thanked everyone for their contributions and closed the meeting at 9.30pm

**Kings Clipstone Village Council
Village Council Meeting
1st October 2012**

**Half Yearly Financial Report
1st April to 30th September 2012**

<u>INCOME</u>	<u>£</u>
Balance carried forward from 31 st March 2012	6125.86
<u>Add Receipts</u>	
1 st half year precept payment	4250.00
Notts CC Jubilee grant	500.00
NSDC Jubilee grant	492.42
Jubilee donations	109.00
2 nd half year precept payment	4250.00
Total income to 30/09/12	<u>£15,727.28p</u>

EXPENDITURE

<u>Date</u>	<u>Payee</u>	<u>Item</u>	<u>Net Cost</u>
02/04/12	M Plumb	Salary/expenses (03/12)	205.00
24/04/12	M Plumb	Salary/expenses (04/12)	180.00
22/05/12	Cllr M Bradley	Refund Monument flower etc.	238.41
22/05/12	SLCC/NALC	Sect.7 CiLCA training	15.00
22/05/12	M Plumb	Salary/expenses (05/12)	201.60
18/06/12	M Plumb	Salary/expenses (06/12)	223.98
18/06/12	Came and Co	Annual Insurance premium	277.43
18/06/12	Cllr M Bradley	Refund Jubilee Costs	1580.66
13/08/12	D A Dixon. Accountants	Internal Audit fee	45.00
13/08/12	M Plumb	Salary/expenses (07/12)	250.00
03/09/12	Notts CC County Supplies	Recreation Field Signs	37.50V
03/09/12	M Plumb	Salary/expenses (08/12)	210.00
30/09/12	M Plumb	Salary/expenses (09/12)	232.50
30/09/12	SLCC	Annual Conference fee	85.00V
30/09/12	Clement Keys Accountants	External Audit fee	120.00V
Total expenditure to 30/09/12			<u>£3,902.08</u>
Total (unreconciled) Balance *			<u>£11,825.20</u>

*Bank statement still awaited

*Balance does not include earmarked £1,000 contribution for bus shelter.