

**The Village Council of Kings Clipstone**

**Minutes of the meeting of the Village Council of Kings Clipstone** held in the Community Room, Sherwood Forest Holiday Park, , Gorsethorpe Lane, Kings Clipstone, Nottinghamshire on Wednesday **28<sup>th</sup> September 2011**.

**Present** Cllr. M Bradley  
Cllr. J Govan  
Cllr. S Parkhouse  
Cllr. M Rowe  
Cllr. J Smythe

**Also Attending** County Cllr. Leslie Ward  
Mr. M Plumb (Acting Clerk to the Council)  
Three members of the public

57/11 **Apologies for absence**

Apologies for absence were **received** from Cllr J Harbottle, Cllr B Maguire, (both on holiday) and District Councillor Sheila Soar (attending another meeting).

54/11 **Declarations of interest**

No declarations of interest were made by attending Councilors in respect of items of business specified in the agenda.

55/11 **Minutes**

**a) Village Council Meeting 27<sup>th</sup> July 2011. Adoption of minutes**

After a full discussion, the following amendments were **agreed**

**Minute 43/11 (b), 2<sup>nd</sup> point.2<sup>nd</sup> line.** Delete “or replace”

**Minute 46/11/2. Final Para.** Insert after “ discussion” (first line), “subject to agreement upon detailed commitments, it was **AGREED in principal** to approve a policy of.....Clerks report. Acting Clerk to obtain further information upon the County Councils current level of service.

**Minute 46/11/3. Final Sentence.** Delete “to refer” and replace with “refuse”. Then delete “for later consideration”.

**Minute 49/11.** Delete final sentence and replace with, “A proposal to build 5 additional chalets in Sherwood Pines was NOTED by the meeting. It has been confirmed there was no section 106 condition attached to the Sherwood Pines Forest Park planning application of 2009”.

**Minute 51/11.** Delete both sentences of the minute and replace with, “Cllr J Harbottle asked Cllr J Govan to give a report of Walesby Parish Council that was attended by them with Cllrs S Parkhouse and M Rowe. The experience gained was most worthwhile”.

**Subject to these amendments,** the minutes were then **adopted** as a true and accurate recode and signed by the Chair.

Finally, in respect to future minutes where action in agreed, (see minutes 44/11), **the meeting accepted the principal** that the person charged with taking the action defined in the minute shall be the Council Clerk, unless otherwise specified by the minutes record.

**b) Review of action taken**

As the items concerned were all listed within the agenda for this meeting, no reports were made under this item of business.

**56/11 Questions/ Statements from members of the public**

No questions or statements were received under this item of business. For transparency reasons, it is recorded here that at the close of the meeting a member of the public questioned whether this particular item of business would be better listed at the **end** of the agenda, in order to enable those attending to make comments upon the matters dealt with by the council.

**57/11 Reports from County/District Councillors**

**a) District Councillor Sheila Soar**

The Acting Clerk had circulated a detailed report from District Councillor Sheila Soar (received by e-mail) which amongst other things referred to the Core Strategy Plan, Newark and Sherwood Local Development Framework, the Community Infrastructure Levy, recent understandings upon road improvements, and Clipstone Parish Council's new Clerk..

After discussion, Cllr Soar's report was received and **noted** and appreciated.

**b) County Councilor Leslie Ward**

Making his first attendance at the Village Council meetings, County Councilor Les Ward gave detailed reports upon policies for dealing with severe winter conditions, road grass cutting along highways, funding support (from NALC) for work associated with Parish Plans, funding support for floral displays and road safety measures. .

After a full discussion Cllr Ward was thanked for his attendance. His report and advice was **noted** and appreciated.

58/11 **Chairs Items**

**a) Walking tour of the village**

The Chair of the Village Council, Cllr M Bradley circulated a schedule of the observation collected during a recent inspection tour of the Village by Village Councilors.

During the ensuing discussion, the following additional items were added to the schedule.

- Lack of pavement though the village
- Slow Road signs needed for the approach to duck post corner
- Watercourse bank erosion at Bridle way/ford bridge (refer to county footpath offices/Seven Trent Water authority)

After a full discussion, it was **agreed** that a copy of the Schedule be forwarded to the Carl Whiteley (Nottinghamshire County Council) with a request for him to deal with the items which come under his control. Remaining items will require additional action. A copy of the list is attached to these minutes for record proposes.

**a) Winter salting treatment of roads**

The Acting Clerk circulated copies of a map extracted from the County Councils web site showing the roads which are currently programmed to receive treatment during periods of severe winter weather conditions.

The meeting considered where an additional grit bin could be provided, After discussion it was **agreed** that a bin could be provided at the bottom of Rathole. (contact Joan Hawton at Sherwood Energy Village).

**b) Invitations to the press to future meetings**

After discussion it was **agreed** that for future meetings of the Village Council, a copy of the agenda notice will be sent to the Chad newspaper.

**c) Communication with parishioners**

- **Web site**: Further information needed particularly in relation to Cllr S Parkhouse's site.
- **Village Notice Board**: Preferred site is Squires Lane in the vicinity of the Dog and Duck Public House. The notice board in the bus shelter could be upgraded. **Agreed** to investigate sources of grants and costs of notice boards.

- **Storage of playing field equipment:** **Agreed** the shed requires insulation/lining. Cllr S Parkhouse to provide costings to the next meeting
- **Floral bed:** (Rathole). **Agreed** Cllr J Govan and Cllr M Rowe to prepare a detailed scheme. Cllr L Ward agreed to apply for a grant of approx £400 from County funds. This was greatly appreciated.

#### 59/11 **Proposed village plan**

The Acting Clerk submitted an information paper relating to objectives, and content of a typical Village Plan and the basic procedures for its creation and adoption.

After a full discussion, it was **agreed** to investigate County Cllr Wards suggestion to see if funds for such a project might be obtained from "Awards for all". It was **also agreed** to form a working party, comprising of all Village Councilors to coordinate work to develop this project.

#### 60/11 **Review of polling districts**

The Acting Clerk reported that the District Council was consulting Parish/Town Councils upon the current arrangement of Polling Districts.

After a full discussion it was **agreed** that the existing facilities at Clipstone should continue to be used.

#### 61/11 **Councilor's acceptance of office forms/declarations of interest forms**

The acting Clerk reported that these forms for all Village Councilors had been received from the District Council and were held in the Village Councils record file.

The meeting **noted** this report.

#### 62/11 **Programme of Village Council meetings for the current year.**

It was **agreed** to hold the following meetings in the months specified on a day to be determined by Village Councilors.

Village Council meetings.	November, January and March 2011/12
Parish Meeting.	April 2012
Village Council AGM	May 2012

## 63/11 Accounts

- The acting Clerk circulated a first statement of accounts showing income and expenditure incurred between 1<sup>st</sup> April 2011 and 31<sup>st</sup> August 2011. The accounts included three additional payments outstanding as at 31<sup>st</sup> August 2011. After discussion, the meeting **received and adopted the Statement**, a copy of which is attached to these minutes for record purposes.
- The meeting then **agreed to authorize payment** of the following.
  - Newark and Sherwood District Council - May 2011 Election cost £591.72.
  - Nott's Association of Local Council – Subscription 2011/12 £29.00.
  - Malcolm Plumb – Acting Clerk fees July/August 2011 £320.00
- The Meeting **further agreed** to hold a working party meeting of all Village Councilors in October to prepare a draft budget for the financial year 2012/13.

## 64/11 Planning matters

The Chair reported that the following planning consultations had been received. After conferring with fellow Councilors, the following observations had been submitted

Extension. 4, Archway Road.	No objection.
5 holiday chalets. Sherwood Rise.	No Objection
Bed Breakfast. Old School Annex	Supported
Bed Breakfast. Maid Marion Cottage.	Objection. Inadequate parking/ Access.

The meeting **noted** this report.

65/11 **Appointment of permanent Clerk/RFO**

The Acting Clerk reported that the agreed advertisement had been circulated in the County by the Nott's Association of Local Councils and by the Nott's Branch of the SLCC with a request that interested persons should contact the Council Chair in the first instance. Cllr M Bradley reported that no response had been received as at the date of the meeting.

It was **agreed** to continue to advertise the vacancy locally and by word of mouth.

66/11 **Draft protocol for Community Events**

Cllr S Parkhouse introduced his paper upon his proposed protocol, a copy of which was attached to the agenda notice.

After a full discussion the meeting received and **noted** the draft protocol (copy attached to these minutes)

67/11 **Claim for a Bridal way. Sherwood Pines to Deerdale /Eakring Road**

Cllr S Parkhouse circulated a paper describing proposals and supporting evidence for creating a new Bridle way from the B6030 entrance to Sherwood Pines to Deerdale/Eakring Road. Cllr Parkhouse explained the historical significance of this route and its importance to local walkers, cyclists and horse riders. He asked for the Village Councils support in principal to this proposal.

After discussion and upon **the proposal** being put to the meeting it **was carried** by a 3/2 majority.

68/11 **Fire Service Review**

Cllr S Parkhouse reported that this review proposes that Edwinstowe Fire Station has a full time Engine instead of a part time engine. Edwinstowe Parish Council was campaigning in support of this upgrading.

After discussion, it was **agreed** to record the Village Councils support for this upgrading (Option 2).

69/11 **Village Councilors questions/statements**

The following matters were brought up by Village Councilors.

- Phone box. Now virtually redundant. Investigate adoption for other uses.
- Kennels Site. Lack of activity causing degeneration. Refer to the Environmental Officer, District Council for investigation.
- Installation of new Cannon, Southwell. Chair of Council to attend.

70/11 **Date of next meeting**

28<sup>th</sup> November 2011.

There being no further business, the Chair thanked everyone for their contributions and closed the meeting.